

email Proxy to pcabuilder.com@gmail.com Providence Community Association, Inc.

NOTICE OF ANNUAL MEETING

Providence Community Association, Inc. will hold its 2025 Annual Meeting for all homeowners on:

DATE AND TIME: **Monday, January 20, 2025, at 7:00 pm**

LOCATION: Providence Clubhouse
9114 Woodleigh Drive
Houston, TX 77083

Karen Blakeman

Nadeem Naik

This meeting is to be held to present the 2024 year-end financial report and elect two (2) Directors to fill the expiring two-year terms. Please be aware that in order to conduct this meeting, the Association must be represented by **10% (which is 66 properties)** of the membership entitled to vote, either in person or by proxy. It is imperative that you either attend this meeting or return your proxy.

The Board of Directors of the Association has established, **Friday, January 17, 2025**, pursuant to Chapter 6, Section 6.101 and Chapter 22 Section 22.158 of the Texas Business Organization Code (Nonprofit Corporations) as the record date (the "Record Date") for determining those members of the Association entitled to vote at the Annual Meeting. To be defined as a member entitled to vote, the Association must have received any changes in ownership by the Record Date.

All lot owners are members of the Association and are cordially invited to attend this meeting. If you are unable to attend, please sign the enclosed proxy, and mail, email, or fax it so that it will be received by **Thursday, January 16, 2025**, to ensure quorum is attained. You may also give your proxy to a current Board Member or neighbor. Voting privileges are granted to all property owners. **Ignore this date if you will email to pcabuilder.com@gmail.com**

If you are interested in serving on the Board but missed the call for nominations deadline, you are welcome to attend the meeting as nominations will be taken from the floor.

Providence Community Association, Inc

ANNUAL MEETING PROXY

I hereby appoint _____, (if no individual is designated, any member of the Board of Directors), as my proxy with the power of substitution to vote and otherwise represent me at the Annual Meeting of the Providence Community Association, Inc. on **January 20, 2025**, and any adjournment thereof; with the same effect as if I were present and voting at the meeting.

All information must be completely filled out by the lot owner.

Member Signature

Member Name

Property Address

Mailing Address (if different)

Date

Return executed Proxy to: Providence Community Association, Inc.
c/o Chaparral Management Company
6630 Cypresswood Dr., Suite 100, Spring, TX 77379

Or Email to: proxies@chaparralmanagement.com